**Policy Clarification**

**Medicaid - Long-Term Care**

**PMN-21139-468**

**Submitted: October 21, 2022 Agency: CAOs**

**Subject: Revised Court-Ordered Guardian Fee Maximum Deduction Effective January 1, 2023**

**Question:**  **1) Are there any planned changes to the Court-Ordered Guardian Fee Maximum Deduction? If so, when will the change be effective?**

**2) What amount must the County Assistance Office (CAO) enter in the Electronic Client Information System (eCIS) on the guardian fee fields?**

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| **Response By: Division of Health Services** | **Date: 11/22/2022** |  |  |
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1. Yes, the new Maximum Guardian Fee amount will increase from $100 to **$300 effective** January 1, 2023. This new maximum will be utilized once eligibility is run for the month of January 2023.
2. The CAO must enter the actual amount of the guardian fee stated in the court order in the guardian fee fields in eCIS. ECIS will correctly use either the actual amount entered in this field or the maximum guardian fee deduction of $300, whichever is less.

**NOTE:** When updating or renewing a Long-Term Care facility case with guardian fees, caseworkers must review the current court order to determine if the actual amount is data entered in the guardian fee field. If the actual amount is not entered, the CAO should update the amount to the actual amount stated in the court order.

This clarification supersedes [PMN 15737-468](http://services.dpw.state.pa.us/oimpolicymanuals/ltc/PMN15737468.pdf), which is obsolete.